

Shere Parish Council



COUNCIL AGENDA

2nd January 2025

All Members of Shere Parish Council are hereby summoned to attend the **Shere Parish Council Full Council Meeting** to be held **7.30pm Thursday 9th January 2025 at Tanyard Hall 30 Station Road, Gomshall GU5 9LF** for the purpose of transacting the business specified on the agenda below.

DocuSigned by:

Suzanne Hoyland

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Suzanne Hoyland
Clerk to the Parish Council

COUNCIL AGENDA
Thursday 9th January 2025

- 24.107 To accept apologies and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972)**
- 24.108 To welcome Councillor R Findlay as newly elected councillor for South East Ward (Holmbury St Mary)**
- 24.109 To note that Chris Carlisle had resigned as councillor and no election has been called by residents, the council to consider advertising for co-option**
- 24.110 Approval of the Minutes of the Council meeting held on [7th November 2024](#)**
- 24.111 Declaration of Disclosable Pecuniary Interests (DPIs) Declarations** by Councillors on any of the agenda items below in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
- 24.112 Brief Report from Surrey County Council (SCC) Councillor on matters from Surrey County Council affecting Shere Parish**
- 24.113 Brief Report from Guildford Borough Council (GBC) Councillors on matters from Guildford Borough Council affecting Shere Parish**
- 24.114 Questions or requests from members of the public to the Council in relation to the business on the agenda or future items for discussion**
- 24.115 Finance Matters 2024/25 – November & December 2024**

Shere Parish Council

- a) Approval of income of £11,133 and expenditure of £16,554.54 for the month ended November 2024 ([Appendix 1](#)) and income and expenditure for the month ended December 2024 (available at meeting, Appendix 2)
- b) Approval of Lloyds Credit Card cashbook transfer and cashback of £820.22 and expenditure of £626.18 for November ([Appendix 3](#)) & cashbook transfer, cashback and expenditure for December 2024 (available at meeting Appendix 4)
- c) To note bank reconciliations and statement balances (including credit card) for months ended November & December (Appendix 5)
- d) To note income and expenditure against budget and earmarked reserves to end of December 2024 (Appendix 6)
- e) To note VAT expenditure for November & December 2024 (Appendix 7)
- f) To ratify the purchase of the replacement VAS £2,645 from Stocksigns following the theft and subsequent insurance claim (£2,520 received, full cost less £125 excess) (Road Traffic Reg Act 1984 s 72)
- g) To approve use of Tanyard Hall Earmark Reserve until end of financial year for regular costs ([Appendix 8](#))
- h) To approve use of General Reserves for regular IT costs until the end of the financial year ([Appendix 9](#))
- i) To approve use of General Reserves for regular office incidental costs until the end of the financial year ([Appendix 10](#))
- j) To note that the agreed precept requirement was sent to Guildford Borough Council 26.11.24 and that [the LCTSS Grant had](#) been reduced to £303
- k) To Ratify a 5-year agreement with Rialtas for Year End Close £864 and Annual Support and Maintenance
- l) To ratify the election cost payment of £4,010.87 to Guildford Borough Council
- m) Wellers Law Group LLP – to consider invoice of £350 ex VAT for works on original Belmont/HSM Football pitch lease 2019

24.116 To consider the following items and agree resolutions where appropriate:

- a) Peaslake flooding – to [receive report from Councillor G Reffo](#) and consider the recommendations included.
- b) Peaslake Farm development – to consider proposed public update drafted by the Chairman
- c) To consider amended [proposed meeting dates for 2025-2026](#)
- d) To consider changing the Annual Parish Meeting to the 3rd April 2025 (previously 10th April 2025)
- e) Old Fire Station Toilets – to review quotes for [technical drawings and tender process](#)
- f) To Consider quote for [planning drawings for potential Tanyard Hall works](#) to install a lift and make the upstairs useable for the Drop-in
- g) Parking Area, HSM (opposite garage) – to consider [quote for works to improve the surface £2,100 ex VAT](#)
- h) GBC New Housing Strategy and Homelessness and Rough Sleeping Strategy – to consider [replying to survey](#)

24.117 Media & Communication Committee – to agree January Councillor of the month for short video and on the suggested topic of parking area resurfacing in Holmbury St Mary

24.118 To consider the following Policy:

- a) [Policy Statement of Internal Control and Annual Review of Effectiveness of Internal Control](#)

24.119 Date of next meeting: 7.30pm Tuesday 11th February 2025 at Tanyard Hall, 30 Station Road, Gomshall GU5 9LF