

**Shere Parish Council**



**COUNCIL AGENDA**

27<sup>th</sup> February 2025

All Members of Shere Parish Council are hereby summoned to attend the **Shere Parish Council Full Council Meeting** to be held **7.30pm Thursday 6<sup>th</sup> March 2025 at Tanyard Hall 30 Station Road, Gomshall GU5 9LF** for the purpose of transacting the business specified on the agenda below.

DocuSigned by:  
*Suzanne Hoyland*  
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Suzanne Hoyland  
Clerk to the Parish Council

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**COUNCIL AGENDA**  
**Thursday 6<sup>th</sup> March 2025**

- 24.133 To accept apologies and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972)**
- 24.134 Approval of the Minutes of the Council meeting held on [11<sup>th</sup> February 2024](#)**
- 24.135 Declaration of Disclosable Pecuniary Interests (DPIs) Declarations** by Councillors on any of the agenda items below in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464)
- 24.136 Brief Report from Surrey County Council (SCC) Councillor on matters from Surrey County Council affecting Shere Parish**
- 24.137 Brief Report from Guildford Borough Council (GBC) Councillors on matters from Guildford Borough Council affecting Shere Parish**
- 24.138 Questions or requests from members of the public to the Council in relation to the business on the agenda or future items for discussion**
- 24.139 Finance Matters 2025 – February 2025**
- a) Approval of income and expenditure for the month ended February 2025 (Appendix 1)
  - b) Approval of Lloyds Credit Card cashbook transfer, cashback and expenditure for February 2025 (Appendix 2)
  - c) To note bank reconciliations and statement balances (including credit card) for month ended February 2025 (Appendix 3)
  - d) To note income and expenditure against budget and earmarked reserves to end of February 2025 (Appendix 4)
  - e) To note VAT expenditure for February 2025 (Appendix 5)

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- f) Earmarked Reserves 2025/26 – to consider and agree figures for the forthcoming financial year ([appendix 6](#))
- g) To ratify use of the EMR Play Areas Sinking Fund for the rest of the financial year for play area repairs ([Play Areas Maintenance](#) & [Play Areas - Repair & Replace](#))

### 24.140 To consider the following items and agree resolutions where appropriate:

- a) Shere Open Gardens – to consider the request to make the Shere car park free for the day
- b) to consider [proposed Peaslake Farm public update](#) drafted by the Chairman (postponed from the February meeting)
- c) Part pedestrianisation of The Square Shere, to note the [consultation on the Experimental Prohibition of Motor Vehicles online survey](#) is live for feedback until the deadline on the 28<sup>th</sup> August 2025
- d) Franksfield Bridleway (179) – to note condition and consider any action
- e) To consider use of Peaslake Farmyard for refreshments for volunteers carrying out hedging on the 8<sup>th</sup> March 2025 (with risk assessment, buildings to be taped off with signage & person to monitor activity in the yard during works)
- f) To consider signs for Peaslake Steps to ask dog owners to pick up after their dogs and a new bin at the bottom of the steps
- g) To note the lease to the Dorkinians for HSM Pitch and Pavilion has been completed
- h) To consider wayleave for Broadband for the Surrey Hills (B4SH) across the Skudges to provide broadband to the school
- i) To consider [CloudyIT Gov Assist AI for councils](#)

### 24.141 General Purposes Committee – [to receive minutes](#) and consider the following recommendations:

- a) Readoption of the following policies:
  - [Health and Safety Policy](#)
  - [Terms of Reference](#)
  - [Risk Management Policy and Risk Register](#)
  - [Environment Policy](#)
- b) Reviewed and amended (as necessary) Tenders for:
  - [Grass Cutting and Larger Projects](#)
  - [Routine Maintenance](#)
  - [Old Fire Station Toilets Cleaning](#)
  - [Tanyard Hall Cleaning](#)

### 24.142 Media & Communication Committee – to agree April Councillor of the month for short video and on suggested topic – Part pedestrianisation of The Square, Shere

### 24.143 Date of next meetings:

1. **Annual Parish Meeting (with guest speaker & refreshments) 8pm Thursday 3<sup>rd</sup> April 2025** at Tanyard Hall, 30 Station Road, Gomshall GU5 9LF.
2. **Next Full Council Meeting 7.30pm Tuesday 6<sup>th</sup> May 2025** Tanyard Hall, 30 Station Road, Gomshall GU5 9LF.