



7th January 2026

All Members of Shere Parish Council are hereby summoned to attend the Shere Parish Council Full Council Meeting to be held **7.30pm Tuesday 13th January 2026 at Tanyard Hall, 30 Station Road, Gomshall GU5 9LF** for the purpose of transacting the business specified on the agenda below.

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Suzanne Hoyland
 Clerk to the Parish Council

COUNCIL AGENDA
Tuesday 13th January 2026

- 25.94 To note Councillor M Keeble has stepped down from Vice Chair and to appoint a new Vice Chair** (who will automatically also join the Finance Committee, Human Resources Committee and Media and Communications Working Group, if not already a member)
- 25.95 To accept apologies and reasons for absence in accordance with the Local Government Act 1972, s 85(1) (LGA 1972).**
- 25.96 Approval of the Minutes of the Council Meeting held on the [6th November 2025](#).**
- 25.97 Declaration of Disclosable Pecuniary Interests (DPIs)** Declarations by Councillors on any of the agenda items below in accordance with The Localism Act 2011, ss.27-34 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).
- 25.98 Brief Report from Surrey County Council (SCC) Councillor and Guildford Borough Council (GBC) Councillors on matters affecting Shere Parish.**
- 25.99 Questions or requests from members of the public to the Council in relation to the business on the agenda or future items for discussion**
- 25.100 Finance Matters 2025/26**
November & December 2025
 - a) Approval of income of £9,701.92 and expenditure of £19,302.12 for month ended November 2025 ([Appendix 1](#)). Approval of Lloyds income of £10,059.48, Unity Income of £556.77 and expenditure of £13,548.60 for month ended December 2025 ([Appendix 2](#))
 - b) Approval of Lloyds Credit Card cashbook transfer and cashback of £842.34 and expenditure of £427.99 for November 2025 ([Appendix 3](#)) and cashbook transfer and cashback of £343.50 and expenditure of £246.40 For December 2025 ([Appendix 4](#)).
 - c) To note bank reconciliations and statement balances (including credit card) for months ended November and December 2025 (Appendices 5 & 6).
 - d) To note income and expenditure against budget and earmarked reserves to end of December 2025 ([Appendix 7](#)).
 - e) To note VAT expenditure for November and December 2025 ([Appendix 8](#))
 - f) To agree that Council is happy to consider [an investment request](#) from Broadband for the Surrey Hills (B4SH) in the forthcoming financial year.



- g) To note the Guildford Borough Council Bin Emptying Invoice was paid £3,405 (same as last year plus the addition of the one bin reintroduced into Holmbury St Mary by the pump, agreed by General Purposes Committee 10.6.25 25/GP13 and Full Council 10.7.25 25.52(b))
- h) To note that the [agreed precept requirement](#) was sent to Guildford Borough Council 8.12.25 and that the LCTSS Grant had been completely stopped.

25.101 To consider the following items and agree resolutions where appropriate:

- a) Surrey Hills All Saints Primary School [Proposed Admission Changes](#) and [request for support](#) from Peaslake School – to consider [responding to consultation](#) with [draft response](#).
- b) Shere Car Park Charging – Motion (Submitted by Councillors G Reffo, J Cross, T Florent, P Tompkins as per Standing Orders) to consider cancelling (requested by the businesses) the agreed six-month trial of no parking fees 9am-12 Noon on a Tuesday, Wednesday and Thursday morning due to take place from January to the end of June 2026 (agreed September 2025) and to consider [the new proposal from the Shere businesses](#).
- c) Fruit and Vegetable Stall - to [consider proposal](#) as agreed at June 2025 meeting, [including list of potential products](#).
- d) [Holmbury St Mary Cricket Club Track](#) – to consider [grant application](#) which also leads to football pitch.
- e) To consider [proposed meeting dates for May 2026 – April 2027](#)
- f) Annual Parish Meeting in April – to consider inviting the recipients of grants from the council in 2025/26 to come and give a short talk at the meeting as our guest speakers.
- g) Peaslake Farm – to receive update from English Rural if available for the meeting.
- h) Traffic Safety:
 - Holmbury St Mary Traffic Safety - to receive feedback from SCC regarding the site meeting on the 7th November 2025.
 - Shere traffic and parking - to receive feedback from SCC following the reports concerning dangerous parking.
- i) Tanyard Hall (TH) [accessibility lift extension](#) – to consider the following items:
 - To receive valuation of Tanyard Hall and Valuation for the rental of downstairs hall (if let out after potential lift extension) ([Appendix 9](#)).
 - To receive [business case](#) for lift extension.
 - To receive [explanation of how the extension will reduce the flood risk](#)
 - To receive Fire regulation report and risk assessment.
 - To consider instructing architect to complete plans and submit planning application £1,200 ex VAT plus any application fees & specialist planning advice/reports which would be charged separately if required.
- j) [Draft Project Prioritisation Policy](#) – to consider adopting and adding to the Strategic 3-Year Plan.
- k) [Community Governance Review for the unparished urban area of Guildford - Stage 2 - Guildford Borough Council](#) – to consider replying to the consultation request for the formation of a parish council central Guildford.
- l) To consider [Grant Application from Shere Parochial Church Council](#) for half of the upkeep of cemeteries £2,229.03 (Local Government Act 1972 s 214 (6))

25.102 To consider the following Policy:

- a) [Policy Statement of Internal Control and Annual Review of Effectiveness of Internal Control](#)

25.103 Media & Communication Committee – to agree January Councillor of the month for short video and on an agreed topic.

25.104 Date of next meeting: 7.30pm Thursday 12th February 2026 at Holmbury St Mary Village Hall Felday Glade, Holmbury St Mary