



Shere Parish Council

General Purposes Committee Meeting Tanyard Hall – Thursday 5th February 2026, 7.00pm

MINUTES

Present – Councillors P. Tompkins, J. Hutton, G. Reffo, R. Smith, Q. Jayne, R. Davey
Assistant Clerks – S. Robins, C. Russell
Members of public present – 0

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- 25/GP36 Appointment of Chair**
It was **RESOLVED** to appoint Cllr P. Tompkins as Acting Chair of the General Purposes Committee.
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- 25/GP37 Appointment of Vice Chair (if necessary)**
Not necessary.
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- 25/GP38 Apologies**
Absent: Councillor M. Taylor-Cotter
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- 25/GP39 Declaration of Disclosable Pecuniary Interests (DPIs)** Declarations by Councillors in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).
None.
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- 25/GP40 Approval of the Minutes** of the General Purposes Committee held on 10th June 2025 and 25th September 2025
The minutes were approved as a true record and duly signed.
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- 25/GP41 SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COMMITTEE**
None present.
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- 25/GP42 Finance** - to receive a report from the Clerk & Responsible Financial Officer.
The report was presented to the committee. One query regarding being under on Parish Maintenance budget explained as a lag in received invoices for completed works.
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- Land & Property Maintenance:**
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- 25/GP43 Land & Tree Inspections 2025** – to review completed inspections and agree on areas requiring attention.
It was **AGREED** to prioritise the following:
HSM:
- To ask G. Rapley to assess the flooding of the bus shelter near Pitland Street and quote for improvements
 - To clear the ditch along Horsham Rd to Pasturewood Rd (request for quote already in place)
 - To request Highways inspection and repair of pipework at 1 Feldemore Cottages, Horsham Rd
- Peaslake:**
- To clear up scudges
 - Assess maintenance requirements of bus shelter near Lenton Close
 - To check for flammable liquids on Peaslake Farm site
 - Check split safety surfacing under swing in playground and repair
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Gomshall:

- **Assess the structure of the bridge over the river within Tanyard Hall car park as cars regularly park in the spaces on top of it. Councillor J. Hutton to arrange for a Structural Engineer to assess and report on findings, if any**

25/GP44	High Risk Tree Register 2025 – to review the updated register and note any trees requiring attention. S. Robins to update minor details on spreadsheet of works completed.
25/GP45	Review CCTV coverage - consideration of CCTV Installation at the Community Larder and upgrade the CCTV in Shere village. To discuss and decide whether to install permanent CCTV cameras at the community larder and discuss upgrades required on current CCTV cameras in Shere village. Community Larder CCTV - Option 1 was AGREED, to reinstall the Ring camera with no subscription. Upgrade in Shere village CCTV - It was AGREED to recommend to Full Council an upgrade with Nova Fire & Security (£2,824.10+VAT). S Robins to ask if a part upgrade of only the car park cameras is possible.
25/GP46	Refurbishment and re erection of Shere sign – to provide an update. C. Russell will request a further update and quote for works from Burrows Lea Forge.
25/GP47	Resurfacing of Pond Lane car park – to review collected quotes and recommend to council under the Project Prioritisation Policy. It was RESOLVED to recommend Graham Rapley’s quote of £43,850 (excl. VAT) to Full Council following the Project Prioritisation Policy. S Robins to seek advice from Surrey Floodrisk on installing a French Drain and if it would be the best option.
25/GP48	Future use of Gomshall Football Pavilion - to discuss the future of the pavilion. It was AGREED that the Menshed concept was one to explore and further communication with the community to understand appetite would be beneficial.
25/GP49	Gate Replacement for Shere Overflow Car Park - to ratify the decision to replace the gate to the Shere Car Park Overflow after repair was deemed not viable. The decision to replace the gate at the cost of £430 was RATIFIED.
25/GP50	Returfing of Shere stream bank and the Pound - to consider and recommend to council the quote from G. Rapley of £1,680 exc. VAT. AGREED.
25/GP51	Rebuild Holmbury St Mary noticeboard - to discuss work needed to restore or replace the village noticeboard and consider quotes for recommendation to council. It was RESOLVED to recommend Bauhaus Carpentry (Joshua Hobbs) £2,355 exc. VAT to Full Council. It was AGREED to amend the quote to include oak roof shingles rather than cedar and to request air dried oak rather than kiln dried. To be funded by Parish Maintenance (code 4220)
25/GP52	New Grit Bin, Tanyard Hall Car Park - to consider the purchase of a new grit bin for Tanyard Hall car park. The purchase of a new grit bin was AGREED. It is to be installed on private land and so can be purchased directly from the supplier.
25/GP53	To replaster internal east wall Tanyard Hall – to review collected quotes for work required on internal east wall in hall and downstairs room. To be distributed at the meeting. It was RESOLVED to recommend to Full Council, the plastering of the wall from R7 Plastering for £1,490. To be funded by Long Term Maintenance EMR
25/GP54	Peaslake Farm – to receive any updates.

It was noted that a fire risk assessment on the site has been completed, showing it is low risk.
It was **AGREED** to check for flammable liquids on site.

Playground Matters:

25/GP55 Update on play area matters.
It was noted the inspections have been delayed due to poor weather.

Local Highway Work & Highways Issues:

25/GP56 A number of ongoing Highways issues across the parish were noted.

Other:

25/GP57 **Visitor Information for Shere** - to discuss how to improve visibility of the signs leading to the car park to ensure use. To discuss whether more accessible visitor information online would be useful. **It was AGREED to purchase and install four signs. They will be installed further out in the village showing distance to car park. There will also be one next to the entrance and one directing away from the residents' overflow car park.**
It was AGREED that information on parking in Shere village should be added to the PC website.

25/GP58 To review and recommend to full council to readopt the following policies:
It was AGREED that the following policies be recommended to Full Council for readoption:
Risk Management Policy
Health and Safety Policy

25/GP59 **Installation of handrail – Pathfields, Shere** – to note discussion had with Guildford Borough Council on the possibility of a handrail, following a request received from a resident.
Noted.

25/GP60 **Summary of Parish Clerks Focus Group Meeting** – to note.
No update.

25/GP61 **Questions from Parish Councillors** – for noting for next agenda.
Cllr Q. Jayne requested that the rethatching of Holmbury village well is added.
Cllr G. Reffo requested that the Scudges is added.

25/GP62 **Date of Next Meeting** – Monday 20th July 2026 at 7.30pm held at Tanyard Hall, 30 Station Road, Gomshall, GU5 9LF.
Noted.
The meeting ended at 8.46pm
