



## Shere Parish Council

### General Purposes Committee Meeting Tanyard Hall – Tuesday 10<sup>th</sup> June 2025, 7.30pm

#### MINUTES

**Present** – Councillors M Keeble, P Tompkins, G Reffo, M Taylor-Cotter, R Smith, R Davey, Q Jayne  
Assistant Clerk – C Lawrence

---

**25/GP01 Appointment of Chair**

Cllr Keeble was nominated by Cllr Tompkins and seconded by Cllr Taylor-Cotter. There being no other nominations, it was: **RESOLVED**: that Cllr Keeble be elected as Chair of the General Purposes Committee.

---

**25/GP02 Appointment of Vice Chair**

Cllr Jayne was nominated by Cllr Tompkins and seconded by Cllr Taylor-Cotter. There being no other nominations, it was: **RESOLVED**: that Cllr Jayne be elected as Vice Chair of the General Purposes Committee.

---

**25/GP03 Apologies**

Absent: Cllr J Hutton.

---

**25/GP04 Declaration of Disclosable Pecuniary Interests (DPIs)** Declarations by Councillors in accordance with The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (SI 2012 No. 1464).  
None.

---

**25/GP05 Approval of the Minutes** of the General Purposes Committee held on **Thursday 13th February 2025**.  
Approved and signed as a correct record.

---

**25/GP06 SHORT ADJOURNMENT TO ENABLE THE PUBLIC TO ADDRESS THE COMMITTEE**

**Opened to the public at 7.33pm**

Shere businesses shared their concerns regarding a reduction in their businesses which coincides with the opening of Budgens in Gomshall and the introduction of charging in the car park.

It was **RESOLVED** that the Council will await the availability of the first full year of relevant data, at which point the information will be reviewed and analysed to assess any demonstrable impacts on local commerce.

**Closed to the public at 8.05pm**

---

**It was proposed by Cllr Keeble and all members agreed to move items 25/GP09 and 25/GP14 forward in the agenda to this point.**

---

**25/GP09 Shere Car Park** - To consider requests from businesses regarding car parking charges.  
As above.

---

**25/GP14 Shere double yellow lines** – to consider asking SCC for double yellow lines opposite the William Bray pub.

---

---

It was **RESOLVED** that a site meeting be arranged with representatives from Surrey County Council to assess potential highways safety improvements. The assessment will include the need for double yellow lines to enhance road safety, the feasibility of installing an alert/warning sign at the entrance to the village, and the repainting of existing white lines in their current locations.

---

**25/GP07 Finance** - to receive a report from the Clerk & Responsible Financial Officer  
Noted.

---

**Land & Property Maintenance:**

**25/GP08 Maintenance & Cleaning Tenders** – to review and recommend to Full Council preferred contractors for the next three years.  
It was **RESOLVED** that the submitted tenders for Maintenance & Cleaning services be recommended to Full Council for approval.

---

**25/GP10 Biodiversity Policy Site Schedule** – to agree the proposed schedule.  
It was **RESOLVED** that the proposed Site Schedule associated with the Council’s Biodiversity Policy be approved as presented.  
It was agreed that the Site Schedule be added to the existing Land and Tree Register to ensure consolidated and up-to-date records.  
It was suggested that a tour of the parish villages be arranged for all councillors using the WASP bus to support familiarisation with the area.

---

**25/GP11 Holmbury St Mary - Bollards next to the bridle path near the well.**  
To consider installing bollards and re sowing grass on the corner of B2126 and the bridle path near the well in order to discourage parking on the corner. Quote 7312  
Approval was **GRANTED** for the proposed works to proceed. Cllr Jayne will liaise with the relevant homeowner to coordinate timing, ensuring that the works commence only after the completion of heavy vehicle activity on site.

---

**25/GP12 Tanyard Hall** - To consider the quote for repairs to the wall of the Tanyard Hall basement.  
It was **AGREED** that Cllr Jayne will approach a contractor to obtain a quote for the necessary repairs to the wall of the Tanyard Hall basement. Should this contractor be unable to undertake the work, it was further agreed that Cllr Keeble will seek a quote from an alternative contractor.

---

**25/GP13 Bins at Holmbury St Mary** - To consider replacing the bins at the village well and green in front of the Hollybush. £340 for 1 bin, £455 for 2 to empty and the cost of the replacement bin.  
It was **AGREED** that the previously removed large bin be reinstated at the village well in Holmbury St Mary. The situation will be monitored following its reinstatement to assess the need for a second bin before committing to further expenditure.

---

**25/GP15 New Simpler Recycling waste duties - Impact for Parish Councils**  
To be aware that all workplaces (businesses and non-domestic premises) in England have a legal duty to separate recycling and food waste from their non-recyclable waste from 31 March 2025 or 31 March 2027 for micro-firms.  
It was reported that this has been **ACTIONED**.

---

**25/GP16 Bench in Shere** – To consider the quote for the repair of the bench in front of the Shere Village Hall.  
Approval was **GRANTED** for the works to proceed as long as there was a short time frame in which the work could be done.

---

**Playground Matters:**

**25/GP17 None.**

---

**Local Highway Work & Highways Issues:**

---

**25/GP18** **ROW 171** - Pathway from Franks Field up to the children's play area in Peaslake. To note the email from SCC stating that the public paths are properly maintained however there is no duty placed on the council to improve the surface or furniture such as these steps.  
It was **AGREED** that Cllr Reffo will approach the owner of the adjacent field to explore the possibility of securing an agreement to widen the path, thereby improving accessibility for all users.

---

**25/GP19** **Peaslake Flooding** – To consider the notes of the site meeting on 11<sup>th</sup> April. To consider installing trash screens in Peaslake drains.

The notes of the site meeting held on 11th April were **duly noted**.

It was **AGREED**:

- That a trash screen be installed at the Ewhurst Road drain, and the contractor be instructed to incorporate its regular maintenance and clearance into his existing schedule.
- That Cllr Reffo will liaise with the landowners at the Pond Lane drainage site to seek permission for the installation of a trash screen at the drain located there.

Cllr Davey also **agreed** to circulate the Environment Agency report to members for reference.

---

**Other:**

**25/GP20** **Questions from Parish Councillors** - for noting for next agenda.

Cllr Davey reported that Gomshall Club had requested a defibrillator to be installed. He had recommended that the request be made in writing to the Clerk.

---

**Date of Next Meeting** – Thursday 25<sup>th</sup> September 2025, 7.30pm, at Tanyard Hall, 30 Station Road, Gomshall GU5 9LF.

---

**The meeting ended at 9.09pm**

---